

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 278

July 3, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 278 (the "District") met in regular session, open to the public, on the 3rd day of July, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Eugene Newsom	President
Tommie Ruth Allen	Vice President
Gwen Thornburg	Secretary
Shantai Magee	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Maria Ortiz and Brittany Perez of the Atascocita Trace Homeowners' Association ("HOA"); Jessica Preston of Municipal Accounts & Consulting, L.P.; Brittany Keeswood of Assessments of the Southwest, Inc.; and Adisa Harrington and Kerri Houck of Allen Boone Humphries Robinson LP ("ABHR").

Also attending the meeting by teleconference was David Quin of Public Power Pool.

MINUTES

The Board considered approving the minutes of the regular meeting of June 7, 2024. After review and discussion, Director Magee moved to approve the minutes, as presented. Director Allen seconded the motion, which passed unanimously.

PUBLIC COMMENTS

Ms. Harrington offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public present to address the Board at this time, Ms. Harrington closed the public comments portion of the meeting.

CONFERENCE MATTERS

The Board discussed attendance at the American Waterworks Association ("AWWA") conference. Ms. Preston stated she has confirmed that all expense reports from directors who attended the conference are in compliance with the District's Travel

Reimbursement Guidelines (the "Guidelines"). She noted that Director Magee attended AWWA for one additional day and night and inquired if the Board would like to approve for Director Magee to be reimbursed for six days of per diem and five hotel nights rather than what was previously authorized by the Board. After discussion, Director Allen moved to approve reimbursement of all eligible expenses for Directors who attended AWWA, to authorize Director Magee to be reimbursed for six days of per diem and five hotel nights, and to authorize attendance of any interested Directors at the next AWWA conference. Director Thornburg seconded the motion, which passed unanimously.

The Board then discussed attendance at the Association of Water Board Directors ("AWBD") summer conference. Ms. Preston stated she has confirmed that all expense reports from directors who attended the conference are in compliance with the District's Guidelines. After discussion, Director Magee moved to approve reimbursement of all eligible expenses for Directors who attended AWBD and to authorize attendance of any interested Directors at the AWBD winter conference. Director Allen seconded the motion, which passed unanimously.

The Board then discussed the District's Guidelines in connection with the upcoming Water Environment Federation's Annual Technical Exhibition and Conference ("WEFTEC"), which will be held October 5, 2024, through October 9, 2024, in New Orleans, Louisiana, and discussion ensued regarding specific expenses eligible and ineligible for the conference. Following discussion, Director Thornburg moved to authorize a director advance of \$3,000.00 and reimbursement of up to seven per diems, six hotel nights, and reasonable meals for each director attending the WEFTEC conference. Director Magee seconded the motion, which passed unanimously.

The Board then discussed the District's Guidelines in connection with the upcoming Water Expo conference, which will be held August 19, 2024, through August 23, 2024, in Miami, Florida and discussion ensued regarding specific expenses eligible and ineligible for the conference. Following discussion, Director Magee moved to authorize a director advance of \$3,000.00 and reimbursement of up to five per diems, four hotel nights, and reasonable meals for each director attending the Water Expo conference. Director Thornburg seconded the motion, which passed unanimously.

Director Newsom arrived at the meeting.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Keeswood presented and reviewed the tax assessor/collector's report and a list of delinquent accounts and stated that 98.35% of the 2023 property taxes were collected as of June 30, 2024. Following review and discussion, Director Magee moved to approve the tax assessor/collector's report. Director Allen seconded the motion, which passed unanimously. A copy of the tax assessor/collector's report is attached.

ADDITIONAL REPORTS FROM DIRECTORS AND CONSULTANTS

Mr. Quin presented and reviewed a budget report prepared by Public Power Pool used to forecast electricity costs for the upcoming year, a copy of which is attached. The Board considered posting the electricity consumption report on the District's website. Following review and discussion, Director Magee moved to post the consumption report on the District's website. Director Thornburg seconded the motion, which passed unanimously.

PUBLIC COMMENTS (CONT'D)

The Board reopened the public comments portion of the meeting.

Ms. Ortiz addressed the Board regarding her request that the Board consider contributing towards the cost of a shade structure for the playground on Atascocita Bend. She stated she has gathered information regarding the estimated cost for the Board's review. Discussion ensued regarding public access to the park.

Ms. Perez then stated there may have been communication issues between the Atascocita Trace HOA Board and their management company regarding the District's offer to reimburse expenses related to Flock Safety license plate readers ("Flock"). The Board requested Ms. Perez provide ABHR with accurate contact information for the Atascocita Trace HOA and to request information from ABHR related to Flock reimbursements.

There being no additional members of the public present to address the Board, the Board closed the public comments portion of the meeting.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Preston presented and reviewed the bookkeeper's report, a copy of which is attached, including a quarterly investment report and the bills for payment from the District's accounts. Following review and discussion, Director Magee moved to approve the bookkeeper's report, quarterly investment report, and payment of the bills. Director Newsom seconded the motion, which passed unanimously.

BUDGET FOR FISCAL YEAR END AUGUST 31, 2025

Ms. Preston presented and reviewed the proposed budget for fiscal year end August 31, 2025. She requested the Board members and consultants provide any revisions to her prior to the next meeting.

ANNUAL LETTER AGREEMENTS FOR FLOCK SAFETY

Ms. Harrington presented for the Board's execution an annual letter agreement between the District and the Village of Tour 18 Homeowners' Association for the 2024 reimbursement of expenses for Flock in the amount of \$10,800.00. She noted that the Board previously approved renewal of the annual letter agreements.

ATTORNEY'S REPORT

Ms. Harrington stated she had nothing additional to report.

The Board noted its next financial Board meeting will be held on August 2, 2024, at 12:00 p.m.

There being no further business brought before the Board, and based on a motion made by Director Magee, seconded by Director Thornburg, and voted unanimously by the Board, the meeting was adjourned.




Secretary, Board of Directors

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