

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 278

May 3, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 278 (the "District") met in regular session, open to the public, on the 3<sup>rd</sup> day of May, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Shantai Magee	President
Tommie Ruth Allen	Vice President
Gwen Thornburg	Secretary
Eugene Newsom	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, except Director Allen, thus constituting a quorum.

Also attending the meeting were Tam Trinh of Municipal Accounts & Consulting, L.P.; Rhonda Gideon of Assessments of the Southwest, Inc.; and Adisa Harrington and Hope Palmer of Allen Boone Humphries Robinson LP ("ABHR").

MINUTES

The Board considered approving the minutes of the regular meeting of April 5, 2024. After review and discussion, Director Magee moved to approve the minutes, as presented. Director Thornburg seconded the motion, which passed unanimously.

PUBLIC COMMENTS

Ms. Harrington offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public wishing to address the Board at this time, Ms. Harrington closed the public comments portion of the meeting.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented and reviewed the bookkeeper's report, a copy of which is attached, including a summary of investments and the bills for payment from the District's accounts. Ms. Harrington recommended the bookkeeper retain check nos. 16217 and 16218 that are payable to Blackstone Creek Homeowners' Association and Laurel Place Homeowners' Association ("Laurel Place HOA"), respectively, until each entity has executed their related letter agreement for reimbursement of 2024 expenses for Flock Safety license plate readers. Following review and discussion, Director Magee

moved to approve the bookkeeper's report, the summary of investments, and payment of the bills, except for check nos. 16217 and 16218, which will be retained until the related letter agreements are executed. Director Newsom seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Gideon presented and reviewed the tax assessor/collector's report and a list of delinquent accounts and stated that 97.81% of the 2023 property taxes were collected as of April 30, 2024. She also reviewed a delinquent tax report from Perdue, Brandon, Fielder, Collins & Mott L.L.P. ("Perdue"). Ms. Gideon noted that Perdue recommends 23 personal property accounts be moved to the uncollectible roll. Following review and discussion, Director Magee moved to approve the tax assessor/collector's report and, based on Perdue's recommendation, to move 23 personal property accounts to the uncollectible roll. Director Newsom seconded the motion, which passed unanimously. Copies of the tax assessor/collector's report and the delinquent tax report are attached.

#### ANNUAL LETTER AGREEMENTS FOR FLOCK SAFETY

Ms. Palmer presented for the Board's execution the following annual letter agreements for the 2024 reimbursements of expenses related to Flock Safety license plate readers: (1) an agreement between the District and Woodland Pines Owners Association to reimburse expenses in the amount of \$16,200.00; and (2) an agreement between the District and Laurel Place HOA to reimburse expenses in the amount of \$5,000.00. She noted that the Board previously approved renewal of the annual letter agreements.

#### ATTORNEY'S REPORT

Ms. Harrington reported that the City of Houston's new Groundwater Reduction Plan fee is lower than projected, and inquired if the Board would like to revisit their decision to raise the GRP fee to \$3.15. The Board concurred to revisit the matter at their next operations meeting and directed ABHR not to finalize the Amended Rate Order that was approved at the April 11, 2024, Board meeting.

#### DISCUSS RESCHEDULING MEETINGS

The Board considered rescheduling its June 13, 2024, Board meeting because it conflicts with the date of two upcoming conferences. Following discussion, the Board concurred to move its June 13, 2024, regular meeting to June 18, 2024, at 10:00 a.m.

#### ADDITIONAL REPORTS FROM DIRECTORS AND CONSULTANTS

Ms. Harrington noted that Municipal Financial Services has provided the EVO report for the 2023 calendar year. The Board members each concurred to review the

report individually and report back to Municipal Financial Services if they would like to schedule a special meeting to review the report together.

There were no additional reports.

There being no further business brought before the Board, and based on a motion made by Director Magee, seconded by Director Newsom, and voted unanimously by the Board, the meeting was adjourned.



Secretary, Board of Directors



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