

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 278

January 5, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 278 (the "District") met in regular session, open to the public, on the 5th day of January, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Shantai Magee	President
Tommie Ruth Allen	Vice President
Gwen Thornburg	Secretary
Eugene Newsom	Assistant Vice President
Vacant	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jessica Preston of Municipal Accounts & Consulting, L.P.; Brittany Keeswood of Assessments of the Southwest, Inc.; and Adisa Harrington and Hope Palmer of Allen Boone Humphries Robinson LP.

MINUTES

The Board considered approving the minutes of the regular meeting of December 8, 2023. After review and discussion, Director Allen moved to approve the minutes, as presented. Director Thornburg seconded the motion, which passed unanimously.

PUBLIC COMMENTS

Ms. Harrington offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public wishing to address the Board at this time, Ms. Harrington closed the public comments portion of the meeting.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Keeswood presented and reviewed the tax assessor/collector's report and a list of delinquent accounts and stated that 24.19% of the 2023 property taxes were collected as of December 31, 2023. Following review and discussion, Director Newsom moved to approve the tax assessor/collector's report. Director Magee seconded the motion, which passed unanimously.

2024 ELECTION MATTERS

Ms. Harrington discussed procedures related to the 2024 Directors Election. She reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors during the 2024 Directors Election Period. She also reported on requirements to file a Notice of Deadline to File Applications for Place on the Ballot for the 2024 Directors Election. Ms. Harrington then reported that it is still undetermined whether the District will be able to contract with Harris County to conduct the District's 2024 Directors Election. She recommended the Board authorize entering into a contract with Harris County to conduct the election, if the option is available.

Following review and discussion, Director Magee moved to: (1) adopt a Resolution Designating an Agent of the Secretary of the Board during the 2024 Directors Election Period appointing Hope Palmer as the agent of the Secretary of the Board of Directors to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the Resolution be filed appropriately and retained in the District's official records; (2) authorize the Secretary's agent to post the Notice of Deadline to File Applications for a Place on the Ballot; and (3) approve a contract with Harris County for election services, if the option of entering into a contract is available. Director Newsom seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Preston presented and reviewed the bookkeeper's report, a copy of which is attached, including a quarterly investment report and the bills for payment from the District's accounts. Ms. Preston then reviewed the Plan Review Deposits chart in the bookkeeper's report and inquired if any accounts should be removed from the chart. Following discussion, the Board concurred to leave all accounts on the chart for tracking purposes.

In accordance with the District's Investment Policy, the Board considered the annual disclosure statements of Mark Burton and Ghia Lewis as the District's investment officers and from Jessica Preston as the District's bookkeeper. Ms. Harrington explained that the statements disclose any relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District, and the disclosure statements will be filed with the Texas Ethics Commission and the District.

Following review and discussion, Director Magee moved to: (1) approve the bookkeeper's report, the quarterly investment report, and payment of the bills; and (2) accept the disclosure statements as presented and to authorize they be appropriately filed. Director Newsom seconded the motion, which passed unanimously.

CONFERENCE MATTERS

Ms. Harrington inquired if any Directors plan to attend the American Water Works Association/ Water Environment Federation Utility Management Conference (“AWWA/WEF”) being held on February 13 through February 16, 2024, in Portland, Oregon. Following discussion, the Board requested discussion of this matter be deferred until the January 11, 2024, Board meeting.

ATTORNEY’S REPORT, INCLUDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Harrington reported on the District’s compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

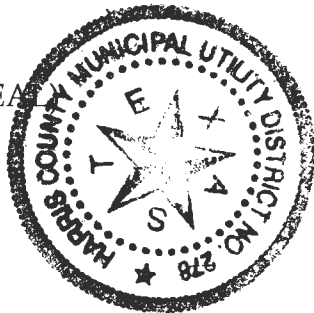
ADDITIONAL REPORTS FROM DIRECTORS AND CONSULTANTS

There were no additional reports.

There being no further business brought before the Board, and based on a motion made by Director Newsom, seconded by Director Allen, and voted unanimously by the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

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