## NOTICE OF MEETING

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 278

The Board of Directors of Harris County Municipal Utility District No. 278 will hold a regular meeting on Friday, February 7, 2025, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

- 1. Approve minutes.
- 2. Public comments.
- 3. Financial and bookkeeping matters, including payment of the bills and review of investments.
- 4. Conference matters, including:
  - a. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference; and
  - b. Travel Reimbursement Guidelines and Director Expenses for the Texas Water Conference.
- 5. Renewal of District's insurance policies.
- 6. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
- 7. Adopt Resolution Concerning Exemptions from Taxation.
- 8. Review capital fee payment letter from tax assessor for Ralph Hawkins out-ofdistrict account and authorize operator to include capital fee in next utility billing.
- 9. District website matters and related proposals.
- 10. Engineering report, including:
  - a. design, plan approval, advertisement for bids, contract award, approval of pay estimates and change orders, materials and field testing, permitting, storm water quality management plans, storm water pollution prevention plans, and other necessary actions relating to facilities, including:
    - i. wastewater treatment plant expansion;
    - ii. walking trail at Blackstone Creek detention pond;
    - iii. construction of new ground storage tank and rehabilitation of existing ground storage tank at water plant no. 2;
    - iv. wastewater treatment plant expansion, phase 2; and
    - v. generators for lift stations;
  - b. update on bond application no. 12 and adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and Use of Surplus Funds;
  - c. deeds, easements, consents to encroachment and requests for service, utility commitment letters and/or annexation;

- d. accept conveyance of utility facilities;
- e. commercial development, including:
  - i. gym addition for River Pines Elementary School;
  - ii. Creekstone at Tour 18 apartments;
  - iii. Timber Forest at Williams Forest (Timber Forest Business Park);
  - iv. the Atascocita Apartment project (11919 Will Clayton Parkway);
  - v. Providence Church Atascocita on Timber Forest Drive;
  - vi. Alliance Prose Atascocita apartment project;
  - vii. Waste Management Campus; and
  - viii. Atascocita Road Warehouses;
- f. update on de-annexation of Atascocita Business Park from the City of Houston's corporate limits; and
- g. weirs and "orphan channel" along Williams Gully, including maintenance and rehabilitation.
- 11. Update on preparation of report on electricity consumption and energy efficiency measures.
- 12. Operation of District facilities, including:
  - a. billings, repairs, maintenance, and utility bill messages;
  - b. proposal for demolition and removal of mobile office at wastewater treatment plant;
  - c. regulatory compliance matters;
  - d. customer appeals or complaints;
  - e. utility account write-offs and collections; and
  - f. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 13. Report on maintenance of District facilities and storm water quality permits, including proposals for work.
- 14. Review action list.
- 15. Attorney's report, including:
  - a. Annual Review of Procedures for Continuing Disclosure Compliance; and
  - b. approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
- 16. Additional reports from directors and/or consultants and discuss future agenda items.



Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.